



Overview

The Current Project (TCP) is a nonprofit organization that connects strategic programming and policy to close the social and economic gaps for Black single mothers. We believe in a world where when Black single mothers thrive, we all thrive. TCP's funding source has been primarily individual donors, foundations, and corporations and as a part of our strategic plan, we are looking to expand our major donor and institutional funding sources.

To achieve this goal, TCP is hiring a Fundraising Fellow. The Fellow will work with the Executive Director and Board of Directors to research and cultivate donors, manage the organization's donor database, track and evaluate fundraising efforts, and organize fundraising campaigns.

We are looking for a highly organized and motivated individual with experience in nonprofit development work and an interest in social equity for and the unique experiences of Black single mothers.

What Qualifies You

- You have a proven track record of donor cultivation, retention, and conversion for small to midsize organizations
- You have experience with designing and implementing forward thinking institutional giving strategies that grow and diversify financial support for the organization
- You are an emerging professional looking to enhance your portfolio through meaningful, short-term projects

Duties and Responsibilities

- Engaging in outreach to donors (e.g., by phone, text message, email, social media)
- Conducting prospect research on individual, foundation, and corporate donors
- Maintaining donor and grant databases (e.g., Network For Good, Salesforce) and files, including calendaring deadlines, logging donations, generating and sending donor acknowledgments, logging donor appreciation efforts
- Tracking and evaluating all development efforts

Qualification Requirements

- Ability to learn, understand and maintain current best practices in philanthropic giving



- Ability to develop and document clear and manageable systems for internal processes
- Demonstrated commitment to racial, economic, and social justice including an ability to communicate effectively with a diverse populations
- Strong software skills, including entering and managing data in CRMs (e.g. Salesforce, Network for Good)
- Excellent written, verbal, and presentation skills

Measures of Success

We are committed to your success! We are tracking the project's success in three ways:

- We've streamlined our donor tracking systems, with clear processes for ongoing cultivation in place
- We've made a touch point with every donor on file, e.g. email, phone call, text message as a part of donor engagement
- We've made progress on our end of year fundraising initiatives

Commitment and Compensation

The fellowship requires 10-12 hours a week on a contractual basis November 2022 through February 2023. The fellowship provides a \$4,000 stipend (\$1,000 a month).

To apply, e-mail:

- a brief cover letter in the body of your email
- your most recent resume

to **info@thecurrentproject.org** with "Fundraising Fellow" in the subject line. Submissions close Monday, October 31, 2022.